

Scoring Criteria 1: Qualifications/Expertise of Firms on Team

Min pts 0 : Max pts 30

A. Include the following items (6 pts.):

- Provide a listing of all firms on your proposed team;
- List the type(s) of expertise that each firm on your team can provide;
- How long has each firm on your team provided these type(s) of expertise;
- For each firm on your proposed team, provide the number of employees within a 25-mile radius (or thereabouts) from Downtown Seattle. If a firm is located outside this 25-mile radius limit, please explain how you would address local issues. If you do not have an office in the area, please explain how you would address the distance issue. Also, provide the number of employees that each firm on your proposed team has within the Puget Sound area; and
- Provide an organization chart of your proposed team and include the respective roles that each firm will provide for the team.

B. Include the following items (6 pts.):

Has the prime consultant worked with proposed sub-consultant(s) on similar projects in the last three years? If yes, provide name of the project, each firm's role on the project and the dates the services were performed. Limit examples to one project for each sub-consultant firm.

C. Include the following items (9 pts.):

Provide a list of up to five projects in the \$100 million dollar range that each firm on your project team has completed within the last three years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided on the project(s) and approximate consultant fee of each project. Identify your specific role / responsibility in each project.

D. Include the following items (9 pts.):

Provide up to three examples of prior relevant projects in which your team-member expert worked with affected Tribes in negotiating Tribal rights and associated costs. Describe your team-member expert's approach and outcomes from negotiations, and demonstrate the required expertise needed for this project. Include key team member's roles / responsibilities.

Scoring Criteria 2: Qualifications of Proposed Project Manager

Min pts 0 : Max pts 20

The number of proposed Project Managers is limited to one.

A. Include the following items (12 pts.):

Provide up to three examples for the proposed Project Manager that demonstrates his/her prior experience as a Project Manager on WSF or similar projects. Include the date(s) of each project; the name of the client/organization for each project; list the project manager's responsibilities and tasks on each project.

B. Include the following items (5 pts.):

Demonstrate the Project Manager's familiarity with relevant local, state, and federal regulations and/or procedures.

C. Include the following items (3 pts.):

Provide listing of professional licenses/accreditations for the proposed Project Manager; include the year that each license/accreditation was received. Please include the licenses that were obtained in the State of Washington only.

Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 20

A. Include the following items (12 pts.):

- List each key team member's role/responsibilities on your proposed team.
- For each proposed key team member, provide up to three examples of prior relevant projects. Include the name of project(s), dates of the project(s), and roles/responsibilities for each team member on those project(s); and
- For each key team member on your proposed team, demonstrate his/her understanding of WSF and/or public agency regulations/procedures.

B. Include the following items (8 pts.):

Provide a list of key staff and resources for each firm on the proposed project team. Also, provide total number of hours allocated to each staff for the entire project.

Scoring Criteria 4: Firm's Project Management System and familiarity with WSF Earned Value PM system (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 20

Include the following items:

- Describe your experience with Primavera Project Planner for the Enterprise (P3e), or other Earned Value Systems;
- If you don't use Primavera software, list your firm's scheduling program. Identify the type of software and list up to three projects where the proposed Project Manager has utilized this software;
- Describe your firm's Quality Assurance/Quality Control processes;
- Describe how Earned Value Systems mesh with your firm's financial tracking system(s) to monitor the project's scope, schedule, and budget;
- Describe your firm's change management procedures and your firm's ability to manage scope creep and changes that arise throughout the life of the project;
- Describe your firm's process for interacting with your internal project team; and
- Describe your firm's ability to provide interaction with your client and/or stakeholders.

Scoring Criteria 5: Firm's Project Delivery Approach (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 30

Include the following items:

Understanding the timeline / 2011 target completion date for this project, provide an explanation of your firm's approach delivering this project within scope, according to schedule, and within budget.

Scoring Criteria 6: Firm's approach and success in environmental documentation and permitting highly controversial and complex marine environmental projects (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 30

A. Include the following items (18 pts.):

- Provide one example each of a large and medium marine environmental project that was either controversial or complex, in which your team-member expert was the "lead" in acquiring the permits. Include a description of the permits that were acquired and the SEPA/NEPA/Section 4(f) processes that were led;
- For each example, describe your team-member expert's approach to acquiring the permit;
- For each example, describe what the primary achievement was in acquiring the permit; and
- For each example, describe what the owner contributed (or gave up) in terms of time, money, resources, political capital, or other assets in order to acquire the permit

B. Include the following items (12 pts.):

- For each example, describe your experience conducting Section 4f and Section 106 evaluations.
- If the examples in Part A did not require Section 4f and Section 106 evaluations, include any other experience you have conducting Section 4f and Section 106 evaluations for non-marine or WSDOT projects.

Scoring Criteria 7: Experience with the General Contractor-Construction Manager (GC/CM) project delivery system.

Min pts 0 : Max pts 30

A. Include the following items (Prime Consultant Only):

- Provide up to three examples of projects delivered utilizing the GC-CM service for which your firm provided design and engineering services.
- For each project, include a description of the project, the date of the project, the owner of the project, and the maximum allowable construction cost.
- Describe your firm's approach to successful GC/CM, and the benefits you bring to the owner.

B. Include the following item (Project Team):

Describe the Project Team's (including Project Manager) experience with GC/CM.

Scoring Criteria 8a: (Answer if you wish to be considered for the Anacortes Project) Experience designing architectural elements for ferry terminals or other mass transit facilities.

Min pts 0 : Max pts 30

Include the following items:

- What is your experience and approach to integrating non-transportation elements into transportation facilities;
- Describe your approach to providing architectural services for ferry terminal improvement projects with respect to passenger circulation, community standards, retail commercial space, and aesthetic concerns that reflect a unique sense of entry for the ferry terminal;
- Provide 1 project example that represents your team-member expert's best architectural work; and
- How do you bring maximum benefit to the owner in a budget-constrained environment.

Scoring Criteria 8b: (Answer if you wish to be considered for the Mukilteo Project) Team's experience designing Multi-modal Transportation Facilities.

Min pts 0 : Max pts 30

Include the following items:

- Describe your experience designing ferry terminals to accommodate various modes of transportation including cars, busses, trains, and pedestrians;
- What tools or other methods have you used to allocate space and size terminals for cost effective operation; and
- Describe your experience with Federal Lead agencies for transportation projects. Include the name of the agency(ies) and your firm's strategy for complying with federal policies and regulations.

Scoring Criteria 9: References/Past Performances (Prime Consultant Only)

Min pts 0 : Max pts 20

Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. A copy of your performance evaluation forms must be included in packet B of your submittal.

If your firm currently has performance evaluations on file with WSDOT, and you wish to utilize those evaluations, please state in your submittal that you wish to use the performance evaluations that WSDOT has on file for your firm and either refer to each WSDOT Y-agreement number or list each Performance Evaluation by Client.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services." The completed form must be received no later than the submittal due date.

Performance Evaluations for Non-WSDOT projects:

If evaluations have not been performed for projects completed within the last three (3) years, it is necessary to have an evaluation of past performance completed by a client. A copy of the performance evaluation form completed by clients must be returned to the Consultant Services Office by fax no later than the submittal due date. The evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.